

Job Description: Computer Repair and IT Specialist

- Assess, troubleshoot, repair and maintain computers and handheld devices for companies and individuals. Diagnose issues, make recommendations for repair or replacement and test any new parts installed
- Maintain computers and networking at optimal operating levels

Skills and Requirements

- Analytical skills: Need to be able to solve issues that may not have a clear solution. Being able to experiment and use trial and error is important.
- Communication skills: Need to be able to methodically ask questions and listen to customer responses, in order to troubleshoot issues, explain problems and offer solutions and options to non-technical customers in a clear and understandable way
- Thorough familiarity with all workplace and home operating systems; Windows, Mac OS, iOS, Linux and Android
- Knowledge of database and web programming and scripting is required; Filemaker, MS Access, SQL
- French and English language fluency

To start, 15 hours per week, temporary status. Compensation depends on experience.

Please send CV, cover letter and job references to steve@d212.com.